



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • CONTINUING EDUCATION

## San Diego Community College District Civic Center Rates Fiscal Year 2019-2020

This rate schedule for the public use of District property was approved by the Board of Trustees.

The charge for use of a facility not listed below shall be established by the relevant site. Use fees are defined/determined as follows:

An application fee will be charged for all events.

Non-Profit Cost\*: For activities or organizations qualified for non-profit use when the activities conducted or use of the facility creates an additional expense. (\*Proof of non-profit status required.)

For Profit Cost: For activities or organizations which are not authorized for non-profit use.

Utility costs are included in the use charge unless specifically noted otherwise.

Custodial and Maintenance expenses: Salary rates for assigned employees are either the current actual salary rate or computed per the Salary Schedule Step 4 of the range x 1.5 rounded off to the nearest 25 cents. All other expenses are included in specific items in this schedule.

General SDCCD Staff Support: As requested or as needed: \$50.00/hour with a four-hour minimum. Additional labor rates will apply for events scheduled on a District holiday or holiday weekend.

The rates for the Hourglass Park facilities at Miramar College have a special use fee structure that is commensurate with the City of San Diego Park & Recreation Department rental fees. The rates reflect the joint purpose of the facilities, which were designed to serve the needs of both the San Diego Community College District and the community.

\*The minimum charge for the use of any District facility is four hours.\*

<u>Facility</u>	<u>Rate Per Hour</u>	
	<u>Non-Profit Cost</u>	<u>For Profit Cost</u>
<u>Classroom</u>	\$ 15.00	\$ 80.00
<u>Classroom/Double</u>	\$ 25.00	\$ 80.00
<u>Conference/Meeting Room</u>	\$120.00	\$150.00
Large Conference/Meeting Room	\$240.00	\$300.00
<u>Storage Room</u>	\$ 15.00	\$ 25.00

<u>Audio-Visual Equipment</u>	<u>Rate Per Hour</u>	
	<u>Rental Fee</u>	<u>Replacement Value</u>
Overhead Projector	\$100.00	\$ 350.00
LCD Projector on cart with screen	\$125.00	\$ 2,750.00
LCD Projector on cart with screen, computer with internet access, and DVD player	\$200.00	\$ 4,500.00
Smart Classroom *Includes podium, computer, DVD player, PA System, and a ceiling LCD projector.	\$300.00	\$18,000.00
DVD Player with color monitor on cart	\$ 75.00	\$ 1,300.00
Video Camera with tripod, microphone, and accessories	\$200.00	\$ 2,000.00
Lectern, microphone, and speaker amplifier	\$ 70.00	\$ 1,300.00
Digital Media Recorder/Player	\$100.00	\$ 200.00
Tripod	\$ 27.00	\$ 230.00
Flipchart easel (no paper)	\$ 25.00	\$ 225.00
Projectionist/Video Camera Operator	\$ 49.00/hour-bus. hours \$ 60.00/hr. non-bus. hours	
*A District A/V Equipment Operator must be hired to operate any video cameras, LCD projectors, or smart classrooms.		
*No equipment shall be transported off-campus.		

	<u>Non-Profit Cost</u>	<u>For Profit Cost</u>
<u>Cafeteria</u>		
Dining Area & Kitchen	\$ 60.00	\$120.00
Dining Area Only	\$ 50.00	\$100.00
Kitchen Only	\$ 25.00	\$ 50.00
*Dining and kitchen areas may be used only when campus staff are present to operate and secure facilities and equipment. The current salary cost for staff will be charged to the user.		

<u>Theatre</u>		
Stage & Auditorium-Performance	\$ 80.00	\$120.00
Stage & Auditorium-Rehearsal	\$ 60.00	\$ 90.00
Front Stage & Auditorium Only-Performance	\$ 50.00	\$ 80.00
Front Stage & Auditorium Only-Rehearsal	\$ 30.00	\$ 50.00
Stage Only/Rehearsal Only	\$ 20.00	\$ 35.00
*Certain uses of a theatre will require a utility charge and the presence of a Theatre Technician as an additional expense.		
<u>Outdoor Amphitheatre - Hourglass</u>	\$ 15.00	\$ 35.00
<u>Lecture Hall</u>	\$ 50.00	\$ 75.00
<u>Foyer/Gallery</u>	\$ 50.00	\$ 75.00

	<b><u>Rate Per Hour</u></b>	
	<b><u>Non-Profit</u></b> <b><u>Cost</u></b>	<b><u>For Profit</u></b> <b><u>Cost</u></b>
<b><u>Athletic Facilities</u></b>		
Administrator (mandatory at City College event)	\$ 50.00	\$ 50.00
Athletic Court (per court)	\$ 40.00	\$ 50.00
Bleachers – 1,000 seats	\$150.00	\$200.00
Bleachers – 2,000 seats	\$300.00	\$400.00
Dance Studio – Hourglass	\$ 25.00	\$ 45.00
Exercise Room	\$ 45.00	\$ 90.00
Training Room - Hourglass	\$100.00	\$200.00
Training Room	\$ 25.00	\$ 50.00
Trainer – (mandatory at City College P Building)	\$ 25.00	\$ 25.00
Weight Room	\$ 75.00	\$125.00
Gymnasiums	\$150.00	\$400.00
*Includes PA System, Scoreboard, and 45 Second Clock		
Hourglass Gym-Miramar College–per court	\$ 30.00	\$ 40.00
*Competition court is considered 2 courts		
PA System - additional	\$ 30.00	\$ 50.00
*At Hourglass, a District AV Equipment Operator must be hired to operate an AV system in the gymnasium.		
*At Mesa College, Users must provide their own AV Technician		
Scoreboard	\$ 15.00	\$ 30.00
Shot Clock	\$ 15.00	\$ 30.00
PA Announcer plus sound system	\$ 20.00	\$ 70.00
Ticket Office	\$ 20.00	\$ 40.00
Shower & Locker Room	\$ 50.00	\$150.00
Towels(per towel)	\$ 1.00	\$ 2.00
Concession Area	\$ 50.00	\$ 80.00
Entry Foyer	\$ 20.00	\$ 40.00
Floor Covering (Hourglass-Miramar College -1 court)	\$600/day	\$800/day
Floor Covering – 3 courts	\$800/day	\$1,000/day
Floor covering labor	\$700/day	\$700/day
Use of chairs (per chair)	\$ 1.00	\$ 1.00
Use of tables (6 foot)	\$ 2.50	\$ 2.50
Custodial/Support Staff - Weekdays	\$ 35.00	\$ 50.00
Weekends/Holidays	\$ 35.00	\$ 50.00
Additional Support Staff/# People		
Up to 100	1 staff	
101-500	1 staff + 1 custodian + 1 police	
501-1,000	1 staff + 2 custodians + 2 police	
Over 1,000	1 administrator + 2 support + 2 custodians + 2 police	

	<b><u>Rate Per Hour</u></b>	
	<b><u>Non-Profit</u></b> <b><u>Cost</u></b>	<b><u>For Profit</u></b> <b><u>Cost</u></b>
<b><u>Athletic Fields</u></b>		
Soccer - Grass	\$ 75.00	\$300.00
Soccer – Artificial Turf	\$175.00	\$300.00
Soccer – Hourglass-Miramar College	\$ 25.00	\$ 40.00
Soccer Field Restrooms (City)	\$ 20.00	\$ 30.00
Baseball	\$120.00	\$150.00
Baseball – Hourglass-Miramar College	\$ 25.00	\$ 40.00
Softball	\$ 70.00	\$200.00
Softball – Hourglass-Miramar College	\$ 25.00	\$ 40.00
Stadium – Mesa	\$175.00	\$300.00
*Includes press box, restrooms, P.A. system, and scoreboard.		
*ADD cost of clean-up: \$200/hour for up to 500 people and \$250/hour for more than 500 people (4 hour minimum).		
Stadium Field - Mesa		
Lights	\$ 60.00	\$ 80.00
Lining (Track & Field)	\$ 40.00	\$ 60.00
Track	\$175.00	\$250.00
Tennis Courts – 4 courts	\$ 30.00	\$ 50.00
6 courts	\$ 50.00	\$ 70.00
8 courts	\$ 60.00	\$100.00
Tennis Courts – Hourglass – per court	\$ 25.00	\$ 35.00
With Lights	\$ 30.00	\$ 40.00
Tennis Courts with lights at City College	\$ 75.00	\$ 95.00
Racquetball	\$ 15.00	\$ 30.00
Volleyball (Sand)	\$ 20.00	\$ 28.50
Swimming Pool		
Competition	\$ 90.00	\$140.00
Instructional	\$ 50.00	\$100.00
Entire Complex	\$150.00	\$200.00
*Cost includes one lifeguard/25 people. The charge for an additional lifeguard will be at the current District rate or, at Hourglass Park, be commensurate with the current rate charged by the City of San Diego Parks and Recreation Department.		
All-Campus Grounds	\$ 50.00	\$100.00
*Certain uses will require a utility charge as an additional expense.		

<b><u>Parking – District-Wide</u></b>	<u>Non-Profit</u> <u>Cost</u>	<u>For Profit</u> <u>Cost</u>
<b><u>Parking-Single Vehicle</u></b>		
Single vehicle daily rates – weekdays	\$ 1.00/hour	\$5.00/day max
Single vehicle – daily rates/weekends & holidays	\$ 2.00/space	\$2.00/space
<b><u>Parking Lots – Per Day</u></b>		
Less than 100 spaces	\$ 250.00	\$ 250.00
101-250	\$ 500.00	\$ 500.00
251-500	\$1,000.00	\$2,200.00
City College	\$1,250.00	\$1,250.00
*Parking permits not required with rented lots		

**Parking Structures**

Rates and availability determined after consultation with Campus Police Parking Department.

**College Police/Security**

The degree and cost of security needed will be determined from discussions between campus personnel, event promoters, and College Police. The final decision will be made by Campus Administration.

Police Officers	\$ 75.00/hour
College Service Officer	\$ 42.00/hour
<b>Charges/day/item:</b>	
Non-reflective cone	\$ 0.35
Reflective cone	\$ 0.50
Delineator	\$ 0.35
Road Barricade	\$ 0.35
Barricade with sign	\$ 1.00
Barricade (parade 8ft.)	\$ 5.00
<b>One time charges:</b>	
Caution Tape (1,000 ft.)	\$ 15.00
Delivery to site	\$ 30.00
Pick-up to site	\$ 30.00

The cost of all of the following items are included in the CSO/Police Officer hourly rate listed above.

**Overhead:** Calculated as a percentage of the police officer's hourly rate.

**Vehicles:** The current IRS rate calculated from the officer's home station plus event mileage.

**Supervision and Communications:** A percentage of the supervisor's salary plus the cost of related radio communication support.

**Supplies and Material:** Cost of forms, reports, batteries, and related items will be charged at cost plus a mark-up of 10%.